



agriculture

Department:
Agriculture
REPUBLIC OF SOUTH AFRICA

Directorate Agriculture Inputs Control, Private Bag X343, Pretoria, 0001
20 Steve Biko/Beatrix Street, Arcadia, Pretoria

From: Directorate: Agriculture Inputs Control
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TO ALL REGISTERED PEST CONTROL OPERATORS (PCO) ACT No. 36 OF 1947: RENEWAL NOTICE OF REGISTRATION AS A PEST CONTROL OPERATOR

1 April 2026

Please note that according to Act 36 of 1947, all Pest Control Operators (PCO's) registrations must be renewed annually not later than 30 June 2026. If the application for renewal is approved, such renewal will be valid for three years.

Please forward your completed application at your earliest convenience. Kindly advise this office in writing of any changes regarding your particulars such as the address, etc. This will enable the Registrar's office to issue the new certificate of registration correctly. If you have no more interest in being a Pest Control Operator, please notify this office in writing and also send back your previous certificate in order for this office to update records.

in terms of Section (5) (3) (a) (b) i, ii, iii, iv and v of the Pest Control Operator Regulation No. R 98 of 18 February 2011, the Registrar would like to inform all Pest Control Operators of the Registrar's intention to start the implementation of continual education training; commonly referred to as Continuing Professional Development or CPD. Details to this extent with, will be communicated to the industry in due course!

A. An application for renewal must consist of the following:

1. A completed application form-attested to by a commissioner of oaths.
2. The current original certificate of registration as a PCO. Please ensure that you forward the current original certificate of registration as a PCO with your application to avoid unnecessary delays. In the case of the original certificate being lost, misplaced, stolen, etc., please forward a statement to the Registrar's office confirming the fact.
3. The completed medical report on the prescribed form. The PCO must complete section A and sign appropriately. Please note that the medical report should be forwarded together with the renewal application form to the Registrar.

4. An application fee of **R1 705.00** - must be made via EFT to:
Department of Agriculture, Bank name: Standard Bank, Branch name: Tshwane Mid City, Branch code: 010145, Branch code (EFT): 051001, Account name: DALRRD: Act 36 of 1947, Account no: 011 203 102, Ref. 16PC2 - Initial and Surname.

- B. Certified copies of the following documents must also accompany an aerial applicator's application:
 1. A medical certificate issued by the Institute for Aviation Medicine if the standard medical form is not used.
 2. An official pilot's license, which indicates the validated dates.

Please note that the attached checklist must be completed and submitted together with the renewal application form.

Please note that applications, whether by post or by hand, must reach the office of the Registrar before **16:00 on 30 June 2026**.

To avoid unnecessary delays, all applications must be accompanied by a copy of your current **original certificate**, a **medical report** and **prescribed fee**.

All applications received from 1 July 2026, must include an additional late application fee of R 907.00 (Note: Fees are subject to change as required by Legislation), which brings the total application fee for the applicable period to **R 1 705.00 + R 907.00 = Total: R 2 612.00**.

Applications received by the office of the Registrar after the 31 July 2026 will not be considered and such registrations will lapse in accordance with the provisions of the Act. In such an event, the PCO must apply for a new registration. The fact that the PCO was registered previously shall not necessarily imply that the PCO will be registered again. (Government Gazette R. 98 of 18 February 2011.) (Note: Fees are subject to change as required by Legislation.) NOTE: Please note that a new application must be submitted after 31 July. A letter to request a re-instatement and to retain the same old P registration number must be forwarded to this office.

Please note that there is no refund on rejected applications.

PERIOD OF REGISTRATION: PLEASE TAKE NOTE THAT THE REGISTRATION BE VALID FOR A PERIOD OF THREE (3) YEARS.

ALL RENEWAL DOCUMENTATION CAN EITHER BE SUBMITTED BY HAND IN AT THE REGISTRAR'S OFFICE OR BE COURIERED

Please ensure that your Postal address is still valid as some Post Offices have closed most of their branches.

The hand delivered or couriered applications must be delivered at the below address:

Agriculture Place, 20 Steve Biko Street. Arcadia. Pretoria. Passage LB-FF, First Floor Room 8

Attention : Robert Tswane/ Elelwani Rathogwa

GENERAL

Please submit your completed application as soon as possible and ensure that you have stated the correct particulars regarding your address, ID no., telephone/cellular, postal codes and province. If applicable, please supply an "e-mail" address.

Please note that PCOs shall be skilled in the execution of their duties in order to retain their registration certificate. Pest Control Operators can expect to be tested for proficiency (Government Gazette No. 98 dated 18 February 2011 refers) at any time.

In the event of any uncertainties please contact: Robert Tshwane, Ms. Elelwani Rathogwa at (012) 319 6970/7847, e-mail: ElelwaniR@nda.gov.za, RobertT@nda.gov.za

All renewal forms are accessible on the link below:

<https://www.nda.gov.za/index.php/core-business/agricultural-production/inspection-services/agriculture-inputs-control>

Yours sincerely



pp REGISTRAR: ACT No. 36 OF 1947