

DEPARTMENT OF AGRICULTURE (DOA)

- CLOSING DATE** : **14 April 2026 at 16:00**
- NOTE** : To apply, submit a completed Z83 form and detailed Curriculum Vitae (PDF document to a maximum of 10 megabytes) via e-mail or hand delivery. The Department will not be held responsible for server delays. Late applications due to technical issues will not be considered. Shortlisted candidates must provide certified copies of required documents (Identity Document, qualifications, etc) where necessary and service certificates to support senior management experience to Human Resources before the interviews, including South African Qualifications Authority (SAQA) evaluation reports for foreign qualifications. Failure to comply will result in disqualification.
- To be appointed at Senior Management Service (SMS) level, you must complete the SMS Pre-entry programme offered by the National School of Government (NSG). Find course details here: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> appointment is subject to successful competition of the Nyukela Programme: Pre-entry Certificate to SMS and submission of proof. Shortlisted applicants for the advertised vacancies will undergo two pre-entry assessments: a practical assessment and an integrity assessment, both of which form part of the selection criteria after the interview, the selection committee will recommend candidates for a generic management competency assessment, as per the Department of public Service and Administration (DPSA) directives. The assessment will evaluate candidates' managerial competencies using standardised tools.
- NB** : **Please note that false or fraudulent qualifications submitted by applicants will be reported to the South African Police Services (SAPS), and a criminal case shall be opened.**
- APPLICATIONS** : Please submit your application before the closing date as late applications will not be considered. Do not submit duplicate applications. If applying for multiple posts, submit separate applications for each post. Due to high volumes, the Department will not acknowledge receipt of applications. Communication will be limited to shortlisted candidates only. If you have not heard from us within 3 months, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future.
- IMPORTANT** : DOA is an equal opportunity employer committed to promoting representivity and affirmative action. We encourage applications from all qualified candidates. The Department reserves the right not to fill vacancies. By applying you consent to the collection and processing of your personal information for recruitment purposes. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the Department. Shortlisted candidates will undergo personnel suitability checks, security vetting and reference checks (including social media profiles). Applications must declare any pending criminal, disciplinary or any other allegations or investigations. Successful candidates must pass security clearance, sign an employment contract, sign an annual performance agreement and disclose financial interests. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. Failure to disclose relevant information may result in disqualification or termination.
- POST** : **DEPUTY DIRECTOR-GENERAL: FOOD SECURITY AND AGRARIAN REFORM (Reference: 3/3/1/66/2025)**
BRANCH: FOOD SECURITY AND AGRARIAN REFORM
- SALARY** : R1 813 182 per annum (Level 15) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be

structured in accordance with the rules for Senior Management Services (SMS).

CENTRE : GAUTENG: (PRETORIA)

REQUIREMENTS : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree (NQF 7) and Honours / Postgraduate Diploma (NQF 8) in Agricultural Studies / Agricultural Economics. Eight (8) years' experience at a senior managerial level. Job Related Knowledge: Applicants must have sound knowledge and understanding of the following: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Understanding of the South African government imperatives, priorities and sector requirements (especially with regards to capacity development, agrarian reform and food security matters). Knowledge of Government policies and priorities in terms of food security. Knowledge and understanding of the food security systems in the country. Knowledge and understanding of international laws, agreements and commitments and their impact on food security. Knowledge and understanding of the Southern African Development Community, African Union and United Nations activities around matters related to food security. Understanding of social development and poverty aspects affecting the country. Understanding of health and nutrition matters. Understanding of rural and small farmers issues and requirements. Knowledge and understanding of the white paper on the transformation of the Public Service (Batho Pele). Job Related Skills: Financial management. Strategic Capability and Leadership. Programme and Project management. Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change management. Extended working hours. Travel (Including international travel).

DUTIES : Provide national frameworks to promote sustainable household food security programmes. Improve on the production systems of subsistence producer/farmers in the agricultural sector to achieve food security and improve livelihoods. Support the production systems of smallholder producers/farmers in the agricultural sector to achieve food security and sustainable livelihoods. Facilitate the provision of engineering services, inputs, implements & infrastructure support. Oversee partnerships with other national and international stakeholders involved in the food security initiatives. Develop and provide strategic support to Land Reform beneficiaries. Develop norms and standards to guide support on land reform and other land beneficiaries. Provide Strategic support on land reform farms value chain. Coordinate land development support on acquired land. Facilitate the provision of the Department of Agriculture (DoA) education and Training in support of sustainable growth and equitable participation in the sector. Facilitate and support education and training skills in the Sector. Promote development of centres of excellence on sector skills training. Develop, manage and coordinate sector transformation policy and strategy in line with government objectives for DoA. Provide national extension support services. Develop norms and standards for extension and advisory services. Set norms and standards for all service providers, extension officers (standard equipment and offices) level of training and qualifications. Monitor and evaluate the implementation of norms and standards in extension and advisory services. Coordinate the implementation and monitoring of the national extension recovery plan in consultation with Provincial Departments of Agriculture (PDA's). Develop and assess the effectiveness of various extension and advisory service delivery methodologies or approaches relevant for the sector. Provide sound development finance services for development of DoA programmes. Promote the development of DoA financing programmes. Facilitate and manage sector development funding. Facilitate the development of funding instruments. Prove a national policy framework for development financing. Coordinate the development of national policy and facilitate the implementation of financing programmes. Facilitate the development finance initiatives within DoA. Provide strategic direction and guidance with regards to the management of resources within the Branch. Provide support to the Minister and Director-General (DG) in relation to the development of solutions for challenges specific to the Branch,

to ensure delivery of the Branch related key result areas (including playing a direct role regarding inputs into strategy, being accountable for relevant inputs to parliamentary committee meetings, cluster meetings, implementation of the sector plan, etc.). Articulate the Departmental Strategy consistent with the Medium-Term Strategy Framework (MTSF) and relevant to the Branch's programmes and support the DG in leading the implementation thereof. Ensure synchronization of the deliverables of the Department with those of the Provincial Department of Agriculture and other government entities reporting to the DoA. Develop Service Level Agreement with relevant State-Owned Entities, consistent with the sector priorities. Lead the Branch in the implementation of policy priorities and the realisation of the Branch's strategic objectives – including setting of targets. Mobilise and allocate resources in accordance with the defined priorities. Monitor and evaluate the implementation of projects and ensure appropriate progress tracking, analysis, and reporting. Assume a central coordination role in relation to the functions of the Branch with all stakeholders, including provincial coordination.

- ENQUIRIES** : Ms M K Kgang Tel: (012) 319 7331
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DDGFSARrecruit66@nda.gov.za.
- POST** : **CHIEF DIRECTOR: NATURAL RESOURCES AND DISASTER MANAGEMENT**
(Reference: 3/3/1/78/2025)
BRANCH: AGRICULTURAL PRODUCTION, BIOSECURITY AND NATURAL RESOURCES MANAGEMENT
- SALARY** : R 1 494 900 per annum (Level 14) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree OR Advance Diploma in Agriculture (NQF 7). Five (5) years' experience at a senior managerial level. Job Related Knowledge: Applicants must have sound knowledge and understanding of the following: knowledge and understanding of International agricultural Trade, WTO-SPS import and Export regulatory systems, WTO-TBT, CBD and other related agreements. Knowledge and understanding of the white paper on the transformation of the public service (Batho-Pele). Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. knowledge and understanding of : Policies and legislative framework applicable to the sector, Policies and legislative framework applicable to Public Sector administration and Management, Strategies and policies that govern natural Resource management, The sector and key partners/stakeholders within the sector and the imperatives of government with regards to land use and soil management. Job Related Skills: Strategic Capability and Leadership. Programme and Project management. Financial management. Change management. Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity.
- DUTIES** : **Provide guidance in the development and revitalization of irrigation water scheme and water use.** Facilitate research on the development and revitalization of irrigation water schemes and water use. Ensure the development/review of policies and strategies on the development and revitalization of irrigation water schemes and water use. Support the implementation of policies and strategies on the development and revitalization of irrigation water schemes and water use. Monitor the implementation of

relevant policies and strategies. Ensure the evaluation studies on the development and revitalization of irrigation water schemes and water use are conducted. Provide guidance and policy advice to management and key stakeholders on the development and revitalization of irrigation water schemes and water use. Approve and submit reports on the department's efforts with regards to the development and revitalization of irrigation water schemes and water use. Ensure and monitor awareness building and education initiatives on the development and revitalization of irrigation water schemes and water use. participate in relevant national, regional, continental and international structures. **Facilitate Climate change mitigation and adaptation, risk and disaster management.** Facilitate research on climate change and adaptation, risk and disaster management as it relates to agriculture. Ensure the development/review of policies and strategies on climate change mitigation and adaptation, risk and disaster management. Coordinate and support the implementation of climate change programmes in support of risk and disaster management and ensure sectoral compliance with the National Climate Change Response Framework and regional and international obligations. Ensure effective planning and implementation of an early warning system in support of associated sector risk management. Monitor the implementation of relevant policies and strategies. Provide strategic and policy advice to management and key stakeholders on climate change mitigation and adaptation, risk and disaster management. Prepare and submit reports on the department's efforts regarding climate change mitigation and adaptation, risk and disaster and climate change mitigation and adaptation, risk and disaster management. Participate in relevant national, regional, continental and international structures. **Promote, regulate and coordinate the sustainable use of natural resources (land and soil).** Facilitate research and sustainable use of natural resources (land and soil). Ensure the development of policies and strategies on sustainable use of natural resources (land and soil). Monitor the implementation of relevant policies and strategies. Ensure the effective management of the process of undertaking evaluation studies to determine the extent to which policies and strategies implemented have had as sustainable impact on the use of natural resources (land and soil). Support the process for transferring land rights and ensuring that the process is sustainable. Provide guidance and policy advice to management and key stakeholders on the sustainable use of natural resources (land and soil). Issue directive in line with legislation on the sustainable use of natural resources (land and soil). Manage enforcement of legislation and directives with regards to the sustainable use of natural resources (land and soil). Approve and submit reports on department's efforts with regards to the sustainable use of natural resources, land and soil. Approve and submit reports to management and key stakeholders on land use and soil management (trends and forecast). Approve and submit reports to the World Trade Organization and other international organizations with regard to support provided in respect of land use. Promote awareness building and education initiatives on the sustainable use of natural resources (land and soil).

- ENQUIRIES** : Mr D Serage Tel: (012) 319 6471
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email CDNRDMrecruit78@nda.gov.za.
- POST** : CHIEF DIRECTOR: COOPERATIVES DEVELOPMENT
(Reference:3/3/1/67/2025)
BRANCH: ECONOMIC DEVELOPMENT, TRADE AND MARKETING:
NATIONAL OFFICE
- SALARY** : R 1 494 900 per annum (Level 14) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA

REQUIREMENTS

: Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree/Advanced National Diploma in Social Sciences/ Economics (NQF 7). Five (5) years' experience at a senior managerial level. Job Related Knowledge: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the PFMA and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Knowledge of the Government's visions in terms of the international forums and the intergovernmental Relations framework. Knowledge of the Government's policies and priorities for Agriculture. Knowledge of the Department of Agriculture strategy and business plan. Knowledge of the Agriculture, Forestry and Fisheries sectors, the Economic sector, Public Administration, supporting structures and programmes. Understanding of international trade policy and regulations e.g. WTO etc. Understanding of relevant regional and international conventions and protocols. Understanding of the relevant legal principles. Understanding of relevant Trade and International Relations operating procedures as prescribed by relevant Departments. Knowledge and understanding of the white paper on the transformation of the public service (Batho Pele) Job Related Skills: Financial Management. Strategic Capability and Leadership. Programme and Project Management. Knowledge Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change Management. Extended working hours. Traveling

DUTIES

: **Oversee the development of policies, strategies and programmes with regards to Broad Based Black Economic Empowerment within the sector and implementation thereof.** Ensure the development of BBBEE charters, norms, and standards. Ensure the effective communication of policies, strategies and programmes and the implications for key stakeholders. Ensure analysis and report on BBBEE compliance in the sector. Ensure synergies with the relevant Departments to monitor and report on non-compliance to the sector Code. Ensure the review of implementation challenges experienced by businesses in the sector; and develop appropriate responses to those challenges. Oversee the provision of support to the charter councils. Ensure status reports on BBBEE compliance in the sector. **Oversee the development of policies, strategies, and programmes to support co-operative development and implementation thereof.** Ensure the development of operational guidelines for implementation of policies, strategies and programmes. Ensure development of supporting communication plans and operational manuals for the implementation of policies and strategies. Ensure implementation of the agricultural cooperative development policies, strategies, and programmes. Ensure that relevant institutional arrangements are in place for the implementation of policies, strategies and programmes. Ensure monitoring, evaluation and reporting on progress made on various programmes. Ensure Cooperative education and skills training to enhance performance and efficiencies. **Oversee the development of policies, strategies and programmes to support enterprise development and implementation thereof.** Ensure coordination of sector small businesses readiness to enhance market access. Ensure support sector small businesses in acquiring information on research methodologies and technologies. Ensure coordination of entrepreneurial development from SMMEs in the sector. Ensure the management of small business education and skills training to enhance internal business performance and efficiencies. **Oversee implementation of programmes and resources to increase participation of agribusinesses and SMMEs within the sector the in mainstream economy.** Ensure the efficient and effective implementation of allocated resources for the advancement of Small and measured entities in the Sector. Ensure governance structures for the management of resources are in place. Ensure agreements between the Department and Partners are in place. Ensure marketing and promotion to improve uptake. Ensure monitoring and evaluation pre and post implementation of projects. Ensure impact assessment on approved and implemented projects. Ensure promotion and coordination of entrepreneurial development.

ENQUIRIES

: Ms M K Kgang Tel: (012) 319 7331

CLOSING DATE

: 14 April 2026

- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email CDCDrecruit67@nda.gov.za.
- POST** : CHIEF DIRECTOR: PLANNING, MONITORING AND EVALUATION
(Reference: 3/3/1/68/2025)
BRANCH: OFFICE OF THE DIRECTOR-GENERAL
- SALARY** : R 1 494 900 per annum (Level 14) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree OR Advance Diploma in Development Studies/Social Sciences/Public Administration (NQF L7). Five (5) years' experience at a senior managerial level in Monitoring and evaluation. **Job Related Knowledge:** Applicants must have knowledge and understanding of monitoring and evaluation frameworks including the Government wide monitoring and evaluation system. Knowledge and understanding of all relevant legislations that are applicable to the Department and the sector. **Job Related Skills:** Interpersonal and presentation skills. Communication skills (Verbal and written). Negotiation and advocacy skills. Interpretation skills. Project Management skills. Strategic Capability and leadership skills. Diplomatic. Report writing skills. Investigation skills. Computer Literacy. A Valid drivers' license.
- DUTIES** : **Oversee the development and maintenance of an integrated monitoring and evaluation system.** Develop/review the Department's framework for monitoring and evaluating the performance of the Department and relevant State-Owned Entities (SOEs), the framework may include policy, strategy, processes, tools etc. Oversee the development/review of the Department's systems for managing data and information as well as reporting. Oversee the development of a framework for assessing the effectiveness and efficiency of the monitoring and evaluation system. Oversee the conducting of periodic assessments to determine the effectiveness and efficiency of the monitoring and evaluation system. Facilitate the development of capacity to implement and manage the monitoring and evaluation system. Oversee the development/review detailed guidelines for implementing the Department's monitoring and evaluation system. Oversee the development/review processes for managing the quality of monitoring and evaluation data, information and reports. Monitor and report on the performance of the Department in line with strategic plans, annual performance plans and operational plans. Drive operational excellence and governance of the department. Develop and maintain performance monitoring tools and frameworks. Coordinate and compile institutional performance and strategic reports. Compile and consolidate inputs into the Departmental annual report. **Conduct evaluation assessments related to the programmes of the Department.** Develop and maintain evaluation frameworks. Perform evaluation of strategic projects and programmes according to the departmental evaluation plan. Analyse and interpret evaluation data. Facilitate development of sectoral evaluations plan. **Manage monitoring and evaluation functions and provide technical support to provincial departments and public entities.** Oversee the processes of monitoring and reporting between DoA, the Provincial Departments of Agriculture (PDA) and public entities. Facilitate and coordinate capacity building on M& E matters. Facilitate and coordinate planning, monitoring and evaluation of working groups. Provide strategic guidance and support on the development and review of performance indicators. Facilitate and coordinate monitoring of strategic projects performance and results. **Create capacity to monitor and evaluate performance.** Facilitate the provision of training with regards to monitoring and evaluation. Formulate and manage strategic partnerships to enhance the capacity of the Department to monitor and evaluate its performance. Establish and lead forums/ structures aimed at enhancing monitoring and evaluation

practices within the Department. Participate in national, regional and international forums and structures aimed at enhancing monitoring and evaluation practices.

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- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email CDPMErecruit68@nda.gov.za.
- POST** : CHIEF DIRECTOR: INTERNATIONAL RELATIONS AND TRADE:
(Reference: 3/3/1/69/2025)
BRANCH: ECONOMIC DEVELOPMENT, TRADE AND MARKETING
- SALARY** : R1 494 900 per annum (Level 14) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree (NQF 7) Agricultural Economics. 5 years' experience at a senior managerial level. Job Related Knowledge: Applicants must have sound knowledge and understanding of the following: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Knowledge of the Government's vision in terms of the international forums and the Intergovernmental Relations framework. Knowledge of the Government's policies and priorities for Agriculture, Forestry and Fisheries. Knowledge of the Department of Agriculture, Forestry and Fisheries strategy and business plan. Understanding of international trade policy and regulations e.g. WTO etc. Understanding of relevant regional and international conventions and protocols. Understanding of the relevant legal principles. Understanding of relevant Trade and International Relations operating procedures as prescribed by relevant Departments. Knowledge and understanding of the white paper on the transformation of the Public Service (Batho Pele). Job Related Skills: Financial management. Strategic Capability and Leadership. Programme and Project management. Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change management. Extended working hours. Travel (Including international travel).
- DUTIES** : **Promote market access and fair trade in international markets.** Facilitate the support in the development of international trade (bilateral and multilateral) strategies related to agriculture. Ensure that provision of support to the head of the branch and the chief directorate in the implementation of international trade (bilateral and multilateral) policies and agreements relate to agriculture. Facilitate the provision of trade intelligence and interpretation of economic data on the agriculture sector regularly as part of the support. Facilitate support in the implementation of trade instruments as negotiated and agreed upon. Facilitate the dissemination of trade information to industry stakeholders. Facilitate support to the head of the branch in the various international fora. **Coordinate and support bilateral and multilateral relations.** Facilitate advice on international trade policy instruments such as tariffs, subsidies, and quotas. Facilitate the establishment of sound development cooperation on bilateral trade in a specific country or region. Monitor and evaluate African events and developments that impact the agriculture sector. Facilitate timeous support in the drafting of documents, in the form of briefing documents, monthly, quarterly annual reports etc., for the attention of the head of the branch. **Promote relations and partnerships with international organisations in liaison with the Branch head.** Coordinate and support engagements with multilateral organisations to advance the agricultural sector.

Render management support services. Facilitate the implementation of international trade policies in relations to the African continent and the rest of the world. Coordinate and support relations with international governments, organisations and forums. **Oversee the management of the resources of the Chief Directorate.** Interpret the Branch's business strategy, with special reference to how priority projects should be resourced and delivered with guidance from the executive of the branch. Lead the Chief Directorate in relation to the implementation of the approved strategic and annual performance plans. Manage the efficiency and effectiveness of the Chief Directorate, to ensure the achievement of set targets of the Directorates, while reporting on value for money in this regard. Develop systems and procedures to enable delivery of services by the Directorates. Define processes required for the delivery of services by the Directorates. Define processes required for the delivery of set targets. Take responsibility for coordination and communication in relation to the functions of the Chief Directorate. Create an enabling environment, including ensuring solicitation of resources as needed in support of the Directorates, for achievement of their targeted plans.

- ENQUIRIES** : Ms M K Kgang Tel: (012) 319 7331
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email CDIRTrecruit69@nda.gov.za.
- POST** : DIRECTOR: INTERNATIONAL TRADE PROMOTIONS
(Reference: 3/3/1/70/2025)
Directorate: International Trade Promotions
- SALARY** : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree (NQF 7) Agricultural Economics. 5 years' experience at middle/senior managerial level in Agricultural economics/Agricultural trade/ International trade. Job Related Knowledge: Applicants must have sound knowledge and understanding of the following: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Knowledge of the Government policies and priorities in terms of Agriculture. Understanding of the Government's international relations policy framework. Understanding of Government's vision in terms of international forum and the Intergovernmental Relations framework. Knowledge and understanding of the Agricultural sector, Public Administration, various structures and programmes (SADC, NEPAD, AU, UN). Understanding of relevant regional conventions and protocols. Understanding of diplomatic protocol. Knowledge and understanding of the white paper on the transformation of the public service (Batho Pele). Job Related Skills: Financial management. Strategic Capability and Leadership. Programme and Project management. Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change management. Extended working hours. Travel (Including international travel).
- DUTIES** : **Manage economic research and provide regular policy briefs to management.** Conduct research on economic issues and disseminate research findings through technical reports and briefing documents. Compile, analyze and report data to explain economic phenomena and forecast market trends. Formulate recommendations, policies or plans to guide DoA interventions. Monitor international trends on agricultural commodity markets and provide briefs to management. **Manage the development of**

international relations and trade (bilateral and multilateral) policies related to agriculture. Manage the analysis and development of policies and advice bilateral trade. Manage the analysis and development of policies and advice multilateral trade. Provide inputs with regards to the signing of trade agreements. Provide the necessary documentation for stakeholder consultations. **Manage the implementation of international trade (bilateral and multilateral) policies and agreements related to structure.** Implement obligations in terms of trade agreements. Monitor the implementation of trade agreements by the Department. Facilitate, co-ordinate and support the implementation of international trade agreements and policies. Monitor the implementation of trade policy and trade obligations by other trading partners. Facilitate, coordinate and guide the support of international relations with governments, organisations and forums in the Americas, Australasia, Europe and Middle East. Facilitate, co-ordinate and guide the sector participation in multilateral forums and Rome based agencies. **Manage, undertake and support trade negotiations, in order to improve international access and contribute towards fair trade rules.** Manage the preparations of policy discussion documents to inform South African's international trade in agriculture (including cross cutting e.g non-tariff barriers). Manage the preparation of negotiating positions for the relevant bilateral and multilateral trade negotiations. Co-ordinate and manage research that forms the basis for negotiation of treaties. Undertake, manage and support trade negotiations regarding agriculture. Represent the Department in international trade fora. Undertake and manage support negotiation of bilateral agreements. **Manage the provision of trade intelligence to the agriculture sector.** Provide input with regards to the development of expo and import policies and regulations. Manage the preparation of and collaborate with the DTI in compiling economic impact assessments of international trade policies on procedures, exporters and consumers. Co-ordinated and manage research into foreign trade policies and best practice. Provide advice and recommendations on research outcomes. **Manage, co-ordinated and guide international and multilateral relations with governments, organisations and forums in the UN Americas, Australasia, Europe and Middle East.** Manage, negotiate and implement the bilateral Agreements with South-South and North-South regions. Manage, negotiate and implement Multilateral agreements relating to agriculture, land reform and rural development. Manage the participation of the department in the Official Development Assistance Programme and implementation of global norms and standards by International Organisations.

- ENQUIRIES** : Ms M K Kgang Tel: (012) 319 7331
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DITPrecruit70@nda.za.
- POST** : DIRECTOR: ADMINISTRATION AND DOCUMENT MANAGEMENT
(Reference: 3/3/1/71/2025)
Branch: Office of the Director General
- SALARY** : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree or Advanced Diploma in Public Management/ Public Administration/ Business Administration (NQF 7). Five (5) years' of experience in middle or senior managerial level at administration environment. Job Related Knowledge: Knowledge of the public service systems and legislation governing public service delivery. Good governance and Batho Pele Principles. Internal performance evaluation and reporting. Government decision making

processes. Diversity Management. Performance Management and Monitoring. Public Service Regulations. Government systems and structure. Public Finance Management Act. National Treasury Regulations. Job Related Skills: Computer literacy skills. Communication skills. Report writing skills. Financial Management skills. Project Management skills. Organising and planning skills. Document management skills. Working under pressure. Meeting deadlines. Teamwork. A Valid driver's license.

DUTIES : Develop frameworks, procedures, and policy. Develop the policy and ensure that it is being implemented by staff at all times. Monitor the implementation and adherence of the PFMA, DPSA Directives, Archives and National Treasury Regulations. Monitor the provision of financial administrative support services. Manage financial and administrative services. Manage supply chain management services. Manage general administration functions. Manage and supervise the overall functioning of Community liaison and Enquiry Management in the office of the Director-General. Manage the flow of the queries from the office of the Director-General and Ministry. Manage and supervise the overall functioning of documentation in the Office of the Director-General. Manage documents flowing in and out of the office of the Director-General. Monitor instructions emanating from documents. Attend to classified documents according to the security standards. Compile submission reports as required. Monitor the provision of administrative support services. Consolidate management Information frequently. Monitor that all training activities are communicated to Human Resource Development. Verify that procurement procedures are followed at all times. Ensure that the activities of the Chief Directorate are coordinated daily. Ensure that there is compliance with the prescripts as contemplated with the PFMA at all times. Manage the performance of officers reporting to him or her and compile performance contracts continuously. Compile reports and statistics on a monthly basis. Manage and supervise Asset management of the Department. Ensure control and management of assets of the Department.

ENQUIRIES : Ms A Stevens Tel: 060 973 1630

CLOSING DATE : 14 April 2026

APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DADMrecruit71@nda.gov.za.

POST : DIRECTOR: AGRO PROCESSING SUPPORT (Reference: 3/3/1/72/2025)
BRANCH: ECONOMIC DEVELOPMENT, TRADE AND MARKETING

SALARY : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).

CENTRE : GAUTENG: (PRETORIA)

REQUIREMENTS : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Degree in Agricultural Economics (NQF 7). Five (5) years of relevant experience at middle / senior management level in Agricultural Economics / Agro – processing. Job Related Knowledge: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Understanding of the South African government imperatives, priorities and sector requirements (especially with regards to capacity development, agrarian reform and food security matters). Knowledge of Government policies and priorities in terms of food security. Knowledge and understating of the food security systems in the country. Knowledge and understanding of international laws, agreements and commitments and their impact on food security. Knowledge and understanding of the Southern African Development Community, African Union and United Nations activities around matters related to food security. Understanding of social development and poverty aspects affecting the country. Understanding of health and nutrition matters.

Understanding of rural and small farmers issues and requirements. Knowledge and understanding of the white paper on the transformation of the Public Service (Batho Pele). Job Related Skills: Financial management. Strategic Capability and Leadership. Programme and Project management. Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change management. Extended working hours. Travel.

DUTIES : Develop an integrated agro-processing strategic framework for South Africa. Liaise with the Department of Trade and Industry (DTI) to develop an integrated agro-processing strategy for South Africa. Develop integrated agro-processing support and implementation plans focusing on the following: Facilitate the establishment of dry and cold storage infrastructure. Provision of processing skills. Provision of post-harvest management and processing technologies and facilitate access to finance. Develop profiles for the agro-processing sub-sectors. Facilitate the establishment of small and medium scale processing facilities in areas near points of production. Develop, manage and maintain systems for identifying the needs of and supporting small and medium scale agro-processing enterprises. Provide strategic and policy advice to relevant stakeholders to ensure the development of small and medium scale agro-processing enterprises. Participate in relevant forums and structures to contribute towards the development of an integrated framework for supporting small and medium scale agro-processing enterprises. Facilitate and manage the provision of direct support to small and medium scale agro-processing enterprises. Establish agro-processing support units within DOA to promote the growth and development of agro-processing industries in South Africa. Develop customized support measures to support processing in DOA sectors. Monitor, evaluate and report on relevant support programmes and strategies. Facilitate the formation of strategic partnerships with established industry players to support small and medium scale agro-processing enterprises. Facilitate the development of procurement contracts between established and developing agro-processing industries. Manage the implementation of sector transformation charters to promote the development of small, and medium scale agro-processing enterprises. Facilitate the provision of direct support to small and medium scale enterprises through strategic partnerships and ensure appropriate funding mechanisms. Manage the development and implementation of information systems to support agro processing. Manage the provision of information to support agro processing. Facilitate the attraction of domestic and foreign direct investments into the agro-processing sector. Ensure the implementation of the legislative framework and strategies aimed at improving agro processing. Collaborate with the DTI and other relevant stakeholders in enforcing and implementing legislation and national policies. Manage the development and implementation of systems to monitor the implementation of legislation and national policies. Manage the provision of direct support to Provincial Departments of Agriculture and other sector role players with regards to the implementation of legislation, policies and strategies. Manage engagements with sector role players to ensure implementation of legislation and national policies. Monitor, evaluate and report on the implementation of relevant legislation and national policies within the sector.

ENQUIRIES : Ms M K Kgang Tel: (012) 319 7331

CLOSING DATE : 14 April 2026

APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DAPScruit72@nda.gov.za.

POST : DIRECTOR: AGRICULTURE INPUTS CONTROL (Reference: 3/3/1/73/2025)
BRANCH: AGRICULTURAL PRODUCTION, BIOSECURITY, NATURAL RESOURCES MANAGEMENT

SALARY : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be

structured in accordance with the rules for Senior Management Services (SMS).

CENTRE : GAUTENG: PRETORIA

REQUIREMENTS : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree or Advanced Diploma (NQF 7) in Agriculture. **Compulsory registration with South African Council for Scientific Professions as a professional Natural Scientist.** Five (5) years' experience at middle management or senior management level. **Job Related Knowledge:** Applicants must have sound knowledge and understanding of the following: all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act, etc. **Extensive knowledge of Fertilizers, farm Feeds, Agricultural Remedies and Stock Remedies Act no. 36 of 1947. Knowledge of applicable international guidelines and agreements. Knowledge of API's scientific principles, research and product development processes. Knowledge and understanding of the international activities related to registration of agricultural inputs. Knowledge and understanding of government priorities and imperatives.** Knowledge and understanding of the white paper on the transformation of the Public Service (Batho Pele). **Job Related Skills:** Financial management. **Change management.** Knowledge management. Service Delivery Innovation. Problem Solving and Analysis. People management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change management. Extended working hours. Travel (Including international travel).

DUTIES : Manage the development and effective administration of fertilizers, Farm feeds, Agricultural Remedies act (Act No. 36 of 1947) and its regulations. Develop, policy, strategies and legislation related to agricultural inputs. Develop/Compile guidelines, standards (specifications) a production inputs as well as Pest Control Operators and Sterilizing Plants. Ensure that there is continuously review of legislations, regulations, and standards. Ensure that registrations standards comply with international norms and standards. Ensure and monitor compliance to the requirements of the Act, and the regulations promulgated there under. Provide regulatory interpretations and technical advice to relevant stakeholders. Manage the setting of tariffs and collection of revenue in terms of the Act. Ensure that there effective administration processes for registration of agricultural production inputs (agricultural remedies, farm seeds, stock remedies and fertilizers), Pest control and sterilizing plants. Ensure that there is an effective regulatory systems, registration, process, and enforcement. Manage scientific data analysis and provide scientific support and advice. Ensure the interpretation of scientific and product development reports. Manage the rendering of a professional, cost effective, and efficient legislative service. Design and develop appropriate scientific guidelines for generation of scientific for generation of scientific data for registration purpose. Conduct risk assessment on the products to determine their efficiency, suitability, and safety. Manage and monitor the efficiency of scientific evaluations to ensure that the Department makes sound scientific based registration decisions. Manage the registration process of agricultural production inputs products. Develop and maintain relationships/ partnerships with the relevant stakeholders. Provide leadership and direction in the establishment and strengthening of appropriate forums. Ensure cooperation and collaboration with other government departments, NGO's public and ago-chemical industry on science related matters. Develop necessary networks to maintain and manage stakeholders' participation. Provide and advice to the industry and stakeholders. Participate and represent the department in relevant national, regional, and international forums to ensure that the country's framework influences and stays at the international best practices. Manage the operational plan for the Directorate and ensure its implementation. Allocate and manage resources at functional levels to ensure the delivery on set targets for the Directorate. Develop solutions to technical challenges. Conduct financial planning and account for allocated budget. Ensure adherence to policy and statutory directives relevant to the functional terrain of the Directorate. Monitor, evaluate, and report on the performance of the Directorate. Manage client relation. Ensure the management and development of human resources.

- ENQUIRIES** : Mr M Mudzunga Tel: (012) 319 6502
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DAICrecruit73@nda.gov.za.
- POST** : DIRECTOR: SPECIAL PROJECTS COORDINATOR (Reference: 3/3/1/74/2025)
OFFICE OF THE CHIEF INFORMATION OFFICER
- SALARY** : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree or Advanced Diploma in Computer Science/ Information Technology (NQF 7). Five (5) years' experience at middle or senior managerial level. Job Related Knowledge: Knowledge of project management, budgetary planning, expenditure reporting monitoring and evaluation, infrastructure planning and implementation, human resource management. Knowledge of software tools for project management preferred. Job Related Skills: Communication Skills. Presentation Skills. Financial Management. Conflict Management. Problem Solving. Project Management. MS Project Office. Valid driver's license.
- DUTIES** : Coordinate all strategic reports for the OCIO. Consolidate all inputs from all directorates in the OCIO and compile all Reports on time in compliance with good governance requirement: (a) Monthly Branch Management Reports, (b) Quarterly Performance Reports, (c) Risk Management Reports, (d) Audit Committee Reports. Develop the Risk Register for the OCIO. Strategic Risk. Operational Risk. Develop an internal network of ICT and KIIM sponsors across the Department. Lead Branch engagements on ICT and KIIM projects working together with Branch Relationship Managers and Business Analysts on a regular basis to assess requirements. Facilitate the development of project plans illustrating resource requirements (budget and allocated ICT/KIIM technicians). Analyse and define the Return on Investment (RoI) on implemented projects of ICT and KIIM. Identify new and trending technologies to inform and for consideration into the Departmental ICT and KIIM strategy and identify external partners for digital collaborations. Research new technologies for ICT and KIIM that would be relevant to DoA and that would save costs and enhance efficiencies. Identify external partners for digital collaborations: Cluster level departments, SOEs, External Collaborations.
- ENQUIRIES** : Ms P T Sehoole Tel: (012) 319 6527
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DSPCrecruit74@nda.gov.za.
- POST** : DIRECTOR: ICT SERVICE DELIVERY AND OPERATION (Reference: 3/3/1/75/2025)
OFFICE OF THE CHIEF INFORMATION OFFICER
- SALARY** : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).

- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree or Advanced Diploma in Computer Science/ Information Technology (NQF 7). Five (5) years' experience at middle or senior managerial level. **Job Related Knowledge:** The PFMA and regulations, and other relevant legislation – e.g. the National Strategic Intelligence Act; the National Archives of South Africa Act; the Promotion of Access to information Act; the Public Service Act. The Department and its core objectives and functions. Public service, strategies and goals. Knowledge of ITIL and Cob-it frameworks. IT operating systems and technical knowledge. Data Management. Information Management. The development of IT strategies. The e-government policy framework. The GITO strategy, standards, norms, regulations and policies. Minimum information security standards (MISS). Good corporate governance principles. Government priorities and imperatives. The White paper on the transformation of the public service (Batho Pele). **Job Related Skills:** Strategic Capability and Leadership. Programme and Project Management. Financial Management. Change Management. Knowledge Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Valid driver's license.
- DUTIES** : Manage ICT network and telecommunications services. Implement, manage and maintain all ICT network Infrastructure. Implement, manage and maintain telecommunication infrastructure. Implement, manage and maintain the Wide Area Network (WAN). Manage ICT Operations, Infrastructure and Exchange services. Implement, manage and maintain server room infrastructure. Ensure continuous ICT Service Improvement. Implement, manage and maintain ICT services. Implement, manage and maintain exchange services. Manage ICT Cyber Security services. Implement, manage and maintain all ICT security Infrastructure. Implement Cyber Security Awareness in DoA. Manage ICT Internal Disaster Recovery and ICT Resilience. Implement, manage and maintain ICT Service Continuity. Test the internal ICT DRP at least once a year. Provide leadership, direction, advice and support. Ensure the development of financial management strategic objectives. Assist the Chief Financial Officer in discharging his/her responsibilities. Advise senior management on financial matters and financial consequences of draft policies including strategic planning issues. Ensure the provision of timely and accurate financial and operational information necessary for strategic decision-making. Liaise with the relevant role-players in the financial environment regarding transversal financial matters.
- ENQUIRIES** : Ms P T Sehoole Tel: (012) 319 6527
- CLOSING DATE** : 14 April 2026
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DISDOecruit75@nda.gov.za.
- POST** : ICT PROFESSIONAL (Reference: 3/3/1/76/2025)
Office of the Chief Information Officer
- SALARY** : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : GAUTENG: PRETORIA
- REQUIREMENTS** : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Bachelor's Degree or Advanced Diploma (NQF 7) in Information Technology/ Computer Science. 5 years' experience at middle/senior managerial level. **Job Related Knowledge:** Applicants must have sound knowledge and understanding of the following: The PFMA and regulations and other relevant legislation .e.g., the National

Strategic Intelligence Act, the National Archives of South Africa Act, the promotion of Access to Information Act, the Public Service Act. The Department and its core objectives and functions. Public service, strategies and goals. Knowledge of ITIL and Cob-it frameworks. IT operating systems and technical knowledge. Data Management. Information Management. The development of IT strategies. The development of IT strategies. The e-government policy framework. The GITO strategy, standards, norms, regulations and policies. Minimum information security standards (MISS). Good corporate governance principles. Government priorities and imperatives. The White paper on the transformation of the public service (Batho Pele). Job Related Skills: Strategic Capability and Leadership. Programme and Project Management. Financial Management. Change Management. Knowledge Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. A valid driver's licence.

DUTIES : **Identify, plan, co-ordinate, control and implement various projects to support the dissemination of information.** Disseminate data. Disseminate information. Disseminate decision support systems. Disseminate knowledge-based systems/ expert systems. Anticipate/ identify gaps that need to be addressed before it becomes a need from a line functionary and provide the data or infrastructure to enable their service delivery. **Provide advice and guidance by remaining relevant in terms of IT and the business environment, through continuous research and development.** Attend ICT technical meetings, operational meetings, provide inputs and advice on incidents, projects, systems tenders, undertake work emanating from meetings, evaluate and monitor implementation of changes, BTORs or reports. Participate in and provide inputs/guidance and support of activities in DoA, government, the sector and or organisations efforts in collaborating with DoA. Remain current in terms of the IT and business environment. **Identify and evaluate new technologies, systems and processes and releases that potentially will benefit the department and the agricultural sector.** Serve on and represent the NDA on identified Boards, Commissions, Inter-Departmental/ Provincial and Intra- Departmental Committees. Prepare strategic and operational plans for identified projects. **Establish and determine what standards and norms are used in the industry and modify/apply them to assist the department in its objectives. Analyse policies and strategies and provide inputs to ensure optimal utilisation of resources to the benefit of the department.** Provide guidance and support for policies and activities in the Information Technology environment. Support Import-Export System (IESODA) initiatives. Participate in work groups, undertake work required and or arrange/ facilitate/ attend meeting, write BTORs reports, emails. **Engage in strategic surveillance and evaluation continually.** Support Food Security/ APAP/RAAVC/Agri-hubs/IMC land redistribution in assisting to gather information, plans, process and map information from role-players. Participate in work groups, undertake work required and or arrange, facilitate, attend meetings, write BTORs, reports, emails and facilitate provision of maps/advice. Work with relevant role players in collecting, collating, processing, disseminating information on commodities, logistics, models and programmes related to spacial planning. Support the allocation of adequate funds, personnel and other resources from Government and the donor community to execute the core responsibilities/targets.

ENQUIRIES : Ms P T Sehoole Tel: (012) 319 6527

CLOSING DATE : 14 April 2026

APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email ICTPecruit76@nda.gov.za.

POST : DIRECTOR: AFRICA RELATIONS PROMOTIONS (Reference: 3/3/1/77/2025)
BRANCH: ECONOMIC DEVELOPMENT, TRADE AND MARKETING

SALARY : R1 266 714 per annum (Level 13) (All-inclusive package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).

CENTRE : GAUTENG: PRETORIA

REQUIREMENTS : Successful completion of Pre-entry Certificate for SMS as endorsed by the National School of Government (NSG). Degree in Agricultural Economics and/or Economics (NQF 7). 5 years' experience at middle/senior managerial level. **Job Related Knowledge:** Applicants must have sound knowledge and understanding of the following: Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the Public Financial Management Act and Treasury Regulations, the Public Service Act, the Labour Relations Act etc. Knowledge. **Job Related Skills:** Financial Management. Strategic Capability and Leadership. Programme and Project Management. Knowledge Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication. Honesty and Integrity. Change Management. Good Teamwork. Extended working hours. Travel (including international travel).

DUTIES : **Facilitate the negotiations of bilateral and multilateral technical co-operation agreements and treaties.** Plan co-ordinate the Departments participation in relevant engagements in Africa. Plan and co-ordinate Departmental presentation in bilateral engagements and multilateral structures. Coordinate and arrange discussions, meetings and gather inputs for agendas for all engagements. Participate in negotiations and discussions to ensure the achievement of consensus in bilateral and multilateral structures. Facilitate and coordinate the signing and implementation of international agreements and/or Memorandums and Understanding (MOUs). Coordinate the implantation of bi-national action plans and/or agreements and ensure effective monitoring and reporting. **Coordinate and manage partnerships with African Governments.** Promote partnerships with African Governments. Establish and maintain relationships through representation and liaison with other countries. Coordinate and facilitate exchanges on agreements and programmes. Update the database on relevant multilateral organisations dealing with agriculture and rural development. **Manage the provision of technical, advisory and administrative support services with regards to bilateral and multilateral relations.** Identify and manage of partner countries needs in terms of key issues relating to foreign policies and protocols. Provide guidance in the development and implementation of policy regulations. Coordinate and provide support services related to briefing documents and protocol services. Present monthly, quarterly and annual reports on the departments bilateral and multilateral engagements in the African Continent. Coordinate Ministerial meetings and Bi-National Commissions. Develop and implement a policy regarding the placing of foreign representatives and management of foreign offices. **Manage the provision of multilateral and bilateral relations intelligence to the agricultural and rural development sector.** Identify key cooperation issues, develop and coordinate briefing notes on promoting such bilateral and multilateral cooperation. Monitor and evaluate African events and developments which impact on agriculture. Analyse and monitor foreign policy trends. Coordinate and gather technical information bilateral and/or multilateral for departmental engagements. Collaborate with researchers in collating country profiles and conducting feasibility studies. **Know and apply legislation, policies and procedures.** The Constitution. Government decision making processes. Internal performance evaluation and reporting. Good governance and Batho Pele Principles. Diversity Management. Labour and Employment Legislation. Public Service Regulations. government systems and structures. Performance Management and Monitoring. Public Service Transformation. Public Finance Management Act. National Treasury Regulations.

ENQUIRIES : Ms M K Kgang Tel: (012) 319 7331

CLOSING DATE : 14 April 2026

APPLICATIONS

: Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, ARCADIA, Pretoria, 0002 or by email DARecruit77@nda.gov.za.