



agriculture, land reform
& rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

KWAZULU-NATAL PROVINCIAL SHARED SERVICE CENTRE PRIVATE BAG X 9132, PIETERMARITZBURG, 3200
270 Jabu Ndlovu Street, PIETERMARITZBURG, 3201 Tel: (033) 264 9500

ENQUIRIES: Ms. T Zondi / Ms T Dlungwana

BID NO: SS-KZN 5/2/1 (7063) 3V

The Managing Director

.....
.....
.....

Dear Sir / Madam

INVITATION TO SUBMIT A QUOTATION TO CONDUCT A SURVEY AND PRODUCE 2 APPROVED SUBDIVISION DIAGRAMS OF 70.3 HA OVER PTN 9 AND 119.66 OVER PTN 10 ALL OF THE FARM AARDAPPELKRAAL NO. 17056-HT IN TOTAL EXTENT OF 1694,3774 HECTARES FOR FARM DWELLERS, SITUATED AT ABAQULUSI LOCAL MUNICIPALITY WITHIN THE ZULULAND DISTRICT MUNICIPALITY IN THE KWAZULU NATAL PROVINCE

1. Bid No.: **SS-KZN 5/2/1 (7063) 3V**
2. Closing Date: **23 December 2024 at 11h00 Telkom time**. Bids submitted after this date will not be accepted. Please note that vat vendors must include VAT at 15%.
3. The attached documents consist of [] pages.
4. The conditions contained in Supply Chain Management (General Conditions and Procedures) and the attached SBD 1, Pricing schedule, SBD 4, SBD 6.1, terms of reference / specifications, entity forms, as well as any other conditions accompanying this request are applicable. Documents are to be completed, signed and witnessed (this is of utmost importance) and submitted with your proposal. Proof of delegation of authority to sign the Bid documents must be included in your proposal.
5. If you are a shareholder or joint venture, it is essential that you indicate your percentage commission or profit before tax in order that the reasonableness of your bid price may be gauged. This information will be treated as strictly confidential. It is of utmost importance that the bidder should attach to the proposal, certified copies of shareholders certificates and identity documents.
6. **(Include the relevant Central Supplier Database summary report and the Tax compliance status pin or (valid tax clearance certificate)**
7. Please contact **Mr Gcina Shabane** on **033 355 4409** for any technical queries related to the project.
8. All the documents accompanying this bid invitation must please be completed in detail where applicable and returned with your bid. Emailed copies will be accepted. The use of correction fluid on the bid document is prohibited.
9. The appointed service provider will be required to sign a contract at the KwaZulu-Natal Provincial Shared Service Centre at 270 Jabu Ndlovu Street, Pietermaritzburg before the commencement of the project.
10. Please ensure that your bid reaches this office before closing time.
11. When submitting your bid the following information must appear on the sealed envelope:
Name and address of the bidder
Bid number
Closing date
12. All bids/quotations are to be numbered and initialled and sent for the attention of the Procurement Section and placed in the bid box on the first floor at 270 Jabu Ndlovu (Loop) Street, Pietermaritzburg OR if posted, place the aforementioned envelope in a covering envelope addressed as follows:
Bids, Department of Agriculture, Land Reform and Rural Development, Private Bag X9132, Pietermaritzburg, 3200, OR emailed to quotations23@dalrrd.gov.za
13. The Department of Agriculture, Land Reform and Rural Development is not bound to accept the lowest or any quotation and reserves the right to accept any quotation or part thereof.

Kind regards

DIRECTOR: FINANCE AND SUPPLY CHAIN MANAGEMENT, PSSC KZN
FOR DIRECTOR -GENERAL: DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT
DATE: 12/12/2024

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SS KZN 5/2/1 (7063) 3V	CLOSING DATE:	23 December 2024	CLOSING TIME:	11:00
DESCRIPTION	INVITATION TO SUBMIT A QUOTATION TO CONDUCT A SURVEY AND PRODUCE 2 APPROVED SUBDIVISION DIAGRAMS OF 70.3 HA OVER PTN 9 AND 119.66 OVER PTN 10 ALL OF THE FARM AARDAPPELKRAAL NO. 17056-HT IN TOTAL EXTENT OF 1694,3774 HECTARES FOR FARM DWELLERS, SITUATED AT ABAQULUSI LOCAL MUNICIPALITY WITHIN THE ZULULAND DISTRICT MUNICIPALITY IN THE KWAZULU NATAL PROVINCE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
270 JABU NDLOVU STREET					
PIETERMARITZBURG					
3200					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Thobekile Zondi		CONTACT PERSON	Mr G Shabane	
TELEPHONE NUMBER	033 264 9500		TELEPHONE NUMBER	033 392 0650	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	quotations23@dalrrd.gov.za		E-MAIL ADDRESS	Gcina.shabane@dalrrd.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO ASSIST THE DEPARTMENT OF AGRICULTURE, LAND REFORM RURAL DEVELOPMENT (DALRRD) WITH VALUATION SERVICES.

PRICING SCHEDULE: VALUATION SERVICES

RFQ NO:

NAME OF SERVICE PROVIDER:

VALUATION SERVICES PRICING SCHEDULE

NB: PRICING SHOULD REMAIN FIXED AND INCLUSIVE OF VAT IF REGISTERED AS VAT VENDORS.

ITEM NO	PROPERTY DESCRIPTION	UNIT PRICE	VAT	TOTAL PRICE
		R	R	R
		R	R	R
	OTHER FEES (TRAVELLING +ACCOMODATION + ADMIN)	R	R	R
TOTAL PRICE (INCL VAT)				R

VALIDITY PERIOD:

NAME & SURNAME: _____

CAPACITY: _____

SIGNATURE: _____

DATE: _____



agriculture, land reform & rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE SURVEYOR-GENERAL: KWAZULU- NATAL

P. O. Pox 396, PIETERMARITZBURG, 3200
300 Pietermaritz Street, PIETERMARITZBURG, 3201
Tel (033) 3552900 Fax (033) 3947610 e-mail: sgdatakzn@dalrrd.gov.za

Our Ref.: 17056 (SS 2424)

Date: 12th November 2024

The Project Manager Technical

Department of Agriculture Land Reform & Rural Development
188 Hoosen Haffejee Street
PIETERMARITZBURG
3201

Attention: Ms N Maqula

STATE SURVEY No. 2424

TERMS OF REFERENCE: SURVEY FOR SUBDIVISION OF PORTION 9 AND 10 ALL OF THE FARM AARDAPPELKRAAL NO.17056 – HT, SITUATED IN ABAQULUSI LOCAL MUNICIPALITY, ZULULAND DISTRICT MUNICIPALITY, REGISTRATION DIVISION HT, PROVINCE OF KWAZULU-NATAL.

(Departmental Reference: 19/2/1-9/7/C/14)

1. An inter-departmental request, for the drafting of the Terms of Reference for the appointment of a Professional Land Surveyor to attend to the survey for the above-mentioned subdivision, has been received.
2. This office has prepared the necessary terms of reference and relevant annexures thereto. This is contained in the PDF file "SS 2424".
3. Kindly invite bids from service providers.
4. Please note that the service provider must be registered with SAGC (South African Geomatics Council) as a Geomatics Professional Land Surveyor (GPr.LS)
5. A complete copy of the terms of reference as enclosed under file "SS 2424" is to be sent to each of the service providers invited.
6. Invitations distributed by fax/ email should be returned at least six (6) days later. Invitations that are posted should be given an additional six (6) days.
7. Once bids have been received, please refer to Mr. Gcina Shabane if required, in the assessment thereof before you appoint the successful service provider.

ANDILE MKHIZE

For: SURVEYOR-GENERAL: KZN

Tel: (033)355 2909/00 - email: andile.mkhize@dalrrd.gov.za

SHARED SERVICE CENTRE KWAZULU-NATAL
PRIVAATSAK / PRIVATE BAG X9132
13 NOV 2024
PIETERMARITZBURG 3200 DEPARTMENT OF AGRICULTURE LAND REFORM & RURAL DEVELOPMENT

Encl.: Terms of Reference together with annexures.



OFFICE OF THE SURVEYOR-GENERAL: KWAZULU- NATAL

P. O. Pox 396, PIETERMARITZBURG, 3200
300 Pietermaritz Street, PIETERMARITZBURG, 3201
Tel (033) 3552900 Fax (033) 3947610 e-mail: sgdatakzn@dalrrd.gov.za

STATE SURVEY No. 2424

**TERMS OF REFERENCE: SURVEY FOR SUBDIVISION OF
PORTION 9 OF THE FARM AARDAPPELKRAAL NO.17056 – HT TO CREATE PORTION 14 (OF
9) AND REMAINDER OF PORTION 9 BOTH OF THE FARM AARDAPPELKRAAL NO.17056,
PORTION 10 OF THE FARM AARDAPPELKRAAL NO.17056 – HT TO CREATE PORTION 15 (OF
10) AND REMAINDER OF PORTION 10 BOTH OF THE FARM AARDAPPELKRAAL NO.17056
ALL SITUATED IN ABAQULUSI LOCAL MUNICIPALITY, ZULULAND DISTRICT MUNICIPALITY,
REGISTRATION DIVISION HT, PROVINCE OF KWAZULU-NATAL.**

1. BACKGROUND

The Department of Agriculture, Land Reform and Rural Development (Department), in terms of Pro-active Land Acquisition Strategy, acquired Portion 9 and 10 of the Farm Aardappelkraal No.17056-HT with extend of 258.4498 and 1435.9276 Hectares, respectively. The Department wishes to dispose both farms through donation to the farm dwellers as it was acquired through the Pro-Active Land Acquisition Strategy (PLAS).

The Vryheid Regional Shared Services seeks the appointment of a qualified Professional Land Surveyor to subdivide Portion 9 and 10 of the Farm Aardappelkraal No.17056-HT.

2. OBJECTIVE

- To subdivide the existing Portion 9 of the farm Aardappelkraal No.17056 (258.4498 Ha) to create Portion 14 (of 9) of the farm Aardappelkraal No.17056 (70.3000 Ha).
- To subdivide the existing Portion 10 of the farm Aardappelkraal No.17056 to create Portion 15 (of 10) of the farm Aardappelkraal No.17056 (119.6600 Ha).

Areas are approximate and subject to final survey. The designations have been reserved by the Surveyor-General's office.

Please liaise with the Control Geomatics Professional (Mr. G.S. Shabane) with regards to access to the proposed subdivisions.

3. LEGISLATION INVOLVED

Act 16 of 2013:

- You are required to obtain consent in terms of the Spatial Planning and Land Use Management Act No. 16 of 2013 (SPLUMA) and the relevant Municipal by-laws as published in terms of SPLUMA.

Act 126 of 1993:

- The acquisition of the land is in terms of the Provision of Land and Assistance Act No. 126 of 1993 Please reference to this Act to your diagram.

Act 70 of 1970:

- This subdivision is exempt from the provisions of the Subdivision of Agricultural Land Act 70 of 1970 as the land is owned by the State, see Section 1. Definitions "Agricultural Land" (c). Please add this reference to your diagram, below the SG approval block.

Act 4 of 2001

- The Land Surveyor is required to consult the KZN Department of Transport and ascertain the applicability of Act 4 of 2001.

4. SCOPE OF WORK

- (a) In close consultation and by prior arrangement and agreement with the below mentioned representatives, the appointed land surveyor will survey the above-mentioned land portions in accordance with the provisions of the Land Survey Act No. 8 of 1997 and the Regulations promulgated thereunder. The diagrams for subdivision are to be prepared and submitted to the Surveyor-General's office for approval together with the required consents as mentioned above.

The proposed subdivisions are **roughly** shown on the attached layout plans (Annexure A). The quoted areas are approximate and subject to final survey. The quoted designations have been reserved by my office for this survey.

- (b) The land surveyor, in consultation with the Control Geomatics Professional (Mr. GS Shabane), must ensure that the proposed subdivision have access.
- (c) The land surveyor will point out the final beacons of the new portions to the below mentioned representatives and submit a beacon certificates, signed by such representatives, together with the survey records submitted to the Surveyor-General's office.
- (d) In the event of the land surveyor noting any serious anomaly or being in a position to make suggestions concerning the simplification on any of the procedures, he/she must communicate with the Surveyor-General's office (Ms. Zandile Mzobe) for further instructions.

5. DELIVERABLES

- (a) A certified copy of the diagram, approved by the Surveyor-General, for registration purposes.
- (b) A beacon certificate signed by the relevant officials/representatives as listed below.

6. TIME PLAN

- (a) You are required to report on progress relating to the relevant consent applications, within 4 weeks of date of confirmation of appointment. Further progress reports will be required every 8 weeks thereafter.
- (b) The Diagram/s, survey records, copies of the beacon certificate and copies of all relevant consents are to be submitted to the Surveyor-General's office within 2 weeks of you obtaining the final consent.
- (c) In the event of a query or rejection by the Surveyor-General's office the documents are to be re-lodged with the Surveyor General within a period of 2 weeks of such query or rejection.
- (d) This office will expedite the examination of these records. To assist with identification please add 'STATE SURVEY 2420' clearly on your SG submission envelope.
- (e) The deliverables referred to in 5 above are to be forwarded, as soon as they are available, to the DRD&LR for the attention of Mr. GS Shabane (see paragraph 9 below for details).

7. SUBMISSION OF ACCOUNT

The relevant account, which must be in accordance with the accepted tender, should be sent together with the deliverables mentioned in 5. above to;
The Project Manager Technical - Mr. GS Shabane.
Contact details: 033 355 4409 / 079 888 0862 / fax 086 350 1612.

8. ANNEXURES

STATE SURVEY No. 2424

The under-mentioned annexures are provided:

- (a) Annexure A - Locality plan.
- (b) Annexure B - Site layout plan showing subdivision and designation.
- (c) Copy of diagram SG No. SV484F46.

The appointed land surveyor will be responsible for obtaining the necessary survey data from the Surveyor-General's office.

9. REPRESENTATIVES

DRD&LR: The Project Manager Technical: Mr GS Shabane
188 Hoosen Haffejee Street
PIETERMARITZBURG
3201
Tel. 033 355 4409 / 079 888 0862 – Fax. 086 350 1612

LAND OWNER: Super Wheels (PTY) LTD.

BENEFICIARY: Applicants – Mr. Malusi Shange and Mr. Tsehla Sefehle. Contact Mr. GS Shabane.

10. CONTACT PERSONS

Technical and survey related matters:
Surveyor-General's Office
Ms. Zandile Mzobe - Tel. 033 355 2910 / 083 321 6006
Email: ZandileMz@dairrd.gov.za

Tender matters:
DRD&LR – Shared Service Centre
The Director Finance and Supply Chain Management SSC: KZN
Private Bag X9132
PIETERMARITZBURG
3200
Ms. N Magula. 033 264 9534 - Fax. 033 342 3904
Email: nomapha.magula@drdlr.gov.za

Technical and accuracy matters relating to the layout:
Property Management Office
Mr. Gcinokwakhe Shabane - Tel. 033 – 355 4409 - Fax 086 5301612
Email: gcinokwakhe.shabane@drdlr.gov.za

11. ACCEPTANCE OF BIDS

The DALRRD reserves the right not to accept the lowest or any bid submitted. It should be noted that the lowest price is not the only criterion for the acceptance of bids. The following criteria will also be used in the consideration of your bid. Please note that a TOTAL of more than 50 % (out of a possible 250 points) is the minimum requirement.

Years of experience as a Professional Land Surveyor (100 POINTS):

YEARS	SCORE	Weight	TOTAL
1 – 3	5	20	100
3 – 5	4	20	80
5 – 7	3	20	60
7 or more	2	20	20

Previous experience and completion of similar projects (50 POINTS):

No. of PROJECTS	SCORE	Weight	TOTAL
2 or less	5	10	10
3	4	10	20
4	3	10	30
5	2	10	40
More than 5	1	10	50

Proximity to area of survey (100 POINTS):

Distance from site	SCORE	Weight	TOTAL
300 km	1	20	20
250 km	2	20	40
200 km	3	20	60
150 km	4	20	80
100 km and less	5	20	100

12. VALUED ADDED TAX (VAT) AND SURVEYOR GENERAL'S FEES

- (a) The ruling VAT rate is applicable to registered vendors.
- (b) No SG examination fees are payable. However, if the records are returned by the Surveyor-General then the laid down administration fees will be payable by the Land Surveyor upon re-submission.

STATE SURVEY No. 2424

13. REFERENCE NUMBERS

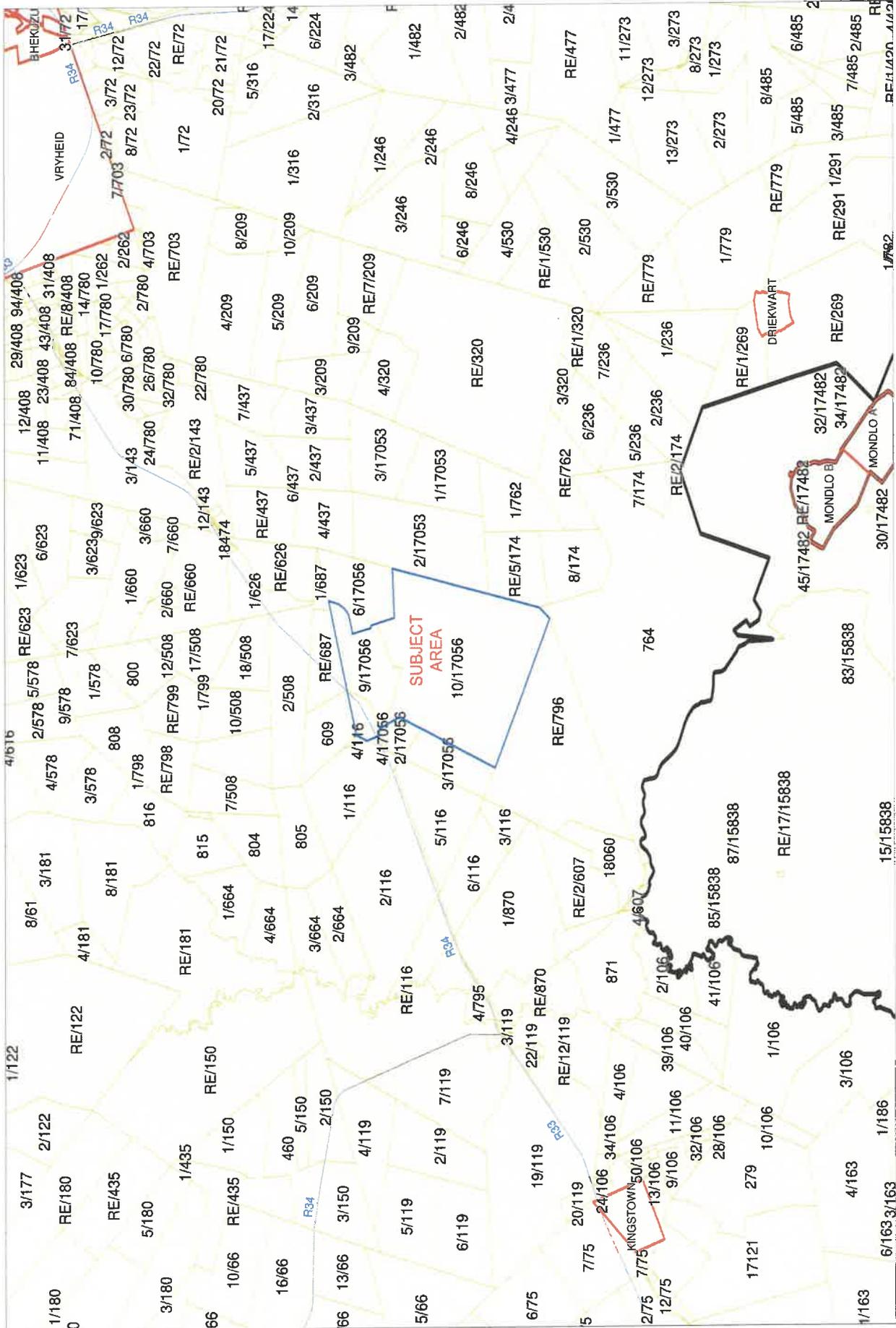
Please quote "STATE SURVEY No. 2424 - SG File V530" in all future correspondence and communications with the Surveyor-General's Office. Furthermore, quote the reference number given in the letter of appointment when communicating with the Departmental agencies.

The following legislative references are to be added to your diagram/s below the SG approval block;

Act 70 of 1970 Section 2(a)(i)
Act 16 of 2013 (By-Laws) Ref.
Act 3 of 1996 Section 18(5) {if applicable}
Act 126 of 1993 S10(1)(a) and S10(2) {if applicable}
Act 4 of 2001 Ref. (if applicable)
STATE SURVEY No. 2424

ANNEXURE B: LOCALITY MAP

REF No.: 19/2/1-9/7/C/14



LEGEND:

Dept of Transport data
Roads
ROADS
— National Roads
SG BOUNDARIES
□ Town/Allotment
□ Administrative District
SG PARCELS
Farm Portions

Proposed Subdivisions:

1. The Yellow figure represents Portion 14 (of 9) of the farm Aardappelkraal No.17056 – Reg. Div. HT = +/-70,34 ha
2. The Blue figure represents Portions 15 (of 10) of the farm Aardappelkraal No.17056 – Reg. Div. HT = +/-119,66 ha

ANNEXURE B: LOCALITY INSET

REF No.: 19/2/1-9/7/C/14

LEGEND:

- Proposed Portion 14 (of 9) [Yellow box]
- Proposed Portion 15 (of 10) [Blue box]
- Portion 9 [Cyan box]
- Portion 10 [Red box]



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

PRICE QUOTATION PROCESS (UP TO R 1 MILLION)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
I. Who had no franchise in national elections before the 1983 and 1993 Constitution	10		
II. Who is female	5		
III. Who has a disability	2		
IV. Specific goal: Who is youth	3		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

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.....
Signature

.....
Date

.....
Position

.....
Name of bidder

BAS

LOGIS

Office

System User Only	
Captured By:	-----
Captured Date:	-----
Authorized By:	-----
Date Authorized:	-----
Safety Web Verification	
<input type="checkbox"/> YES	<input type="checkbox"/> NO

The Director General: Department of Agriculture, Land Reform and Rural Development

I/We hereby request and authorize you to pay any amounts, which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/we understand that the credit transfers hereby authorized will be processed by computer through a system known as "ACB - Electronic Fund Transfer Service", and I/we understand that not additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the Department will supply a payment advice in the normal way, and that it will indicate the date on which the funds will be made available on my/our account.

This authority may be cancelled by me/us by giving thirty days' notice by prepaid registered post. Please ensure information is valid as per required bank screens.

I/We understand that bank details provided should be exactly as per the records held by the bank.

I/We understand that the Department will not assume responsibly for any delayed payments, as a result of incorrect information supplied.

Company / Personal Details	
Registered Name	
Trading Name	
Tax number	
Vat Number	
Title	
Initials	
First Name	
Surname	

Address Detail	
Postal Address Line 1	
Postal Address Line 2	
Physical Address Line 1	
Physical Address Line 2	
Postal Code	

New Detail	
<input type="checkbox"/> New Supplier Information	<input type="checkbox"/> Update Supplier Information
Supplier Type	<input type="checkbox"/> Individual <input type="checkbox"/> Department Department Number <input type="text"/> <input type="checkbox"/> Company <input type="checkbox"/> Trust <input type="checkbox"/> CC <input type="checkbox"/> Other Other Specify <input type="text"/> <input type="checkbox"/> Partnership

Supplier Account Details

(This field is compulsory and should be completed by a bank official from the relevant bank).

Account Name	
Account Number	
Branch Name	
Branch Number	
Account Type	<input type="checkbox"/> Cheque Account <input type="checkbox"/> Savings Account <input type="checkbox"/> Transmission Account <input type="checkbox"/> Bond Account <input type="checkbox"/> Other (Please Specify) <input style="width: 150px; height: 15px;" type="text"/>
ID Number	
Passport Number	
Company Registration Number	
*CC Registration	
* Please include CC/CK where applicable	
Practice Number	

When the bank stamps this entity maintenance form or provides an electronic bank stamp/letter attached to the entity maintenance form they confirm that all the information completed by the entity is correct.

Bank stamp
It is hereby confirmed that this details have been verified against the following screens ABSA-CIF screen FNB-Hogan's system on the CIS4 STD Bank-Look-up-screen Nedbank- Banking Platform under the Client Details Tab

Contact Details

	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
Business			
	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
Home			
	<i>Area Code</i>	<i>Telephone Number</i>	
Fax			
Cell			
	<i>Cell Code</i>	<i>Cell Number</i>	
E-mail Address			

Contact Person	Supplier details	Departmental sender details
Signature		
Print Name		
Rank		
Date (dd/mm/yyyy)		

Address of Agriculture, Land Reform and Rural Development Office where form is submitted from: